

**VILLAGE OF NEW GLARUS**  
**PERSONNEL/FINANCE COMMITTEE**  
**Village Hall Board Room - 319 2<sup>ND</sup> Street, New Glarus, WI**  
**Zoom Link: <https://us02web.zoom.us/j/82505507347>**  
**7/16/24      6:30 p.m.**

**AGENDA:**

1. Call to Order
2. Public Comment
3. Approval of 7.2.24 Minutes
4. Approval of Claims
5. Consideration/Discussion: Police Department Staffing
6. Adjournment

Roger Truttman, Chair  
Finance/Personnel Committees

POSTED: N.G. Village Hall	7/12/24
N.G. Post Office	7/12/24
Bank of New Glarus	7/12/24

Kelsey A. Jenson, Clerk

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS VILLAGE BOARD OF TRUSTEES MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS VILLAGE BOARD.

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 527-2510.

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
7/2/2024

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman, Peggy Kruse, and Gof Thomson.

ALSO PRESENT: Bill Kosmeder (NG Utilities), Kevin Funseth (NG Utilities), Chief Jeff Sturdevant (NGPD), Village Administrator Lauren Freeman, Clerk-Treasurer Kelsey Jenson.

PUBLIC COMMENTS: None.

APPROVAL OF 6/18/2024 MINUTES: Motion by Gof Thomson and second by Peggy Kruse to approve the 6.18.24 minutes. Motion carried 3-0.

CLAIMS: Thomson, Kruse, and Truttman compared actual billings to the check register. Motion by Peggy Kruse and second by Gof Thomson to approve the following claims: ACH for payroll expenses, health insurance, retirement; wire for power bill; payroll vouchers 18226 to 18283 totaling \$50,302.80; and checks 43262 to 43298 totaling \$86,100.50. Motion carried 3-0.

CONSIDERATION/DISCUSSION: Public Works & Utility Director: Motion by Gof Thomson and second by Peggy Kruse to recommend approval of the Public Works & Utility Director position split to the Village Board. Motion carried 3-0.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 6:53 p.m.

-Kelsey Jenson,  
Clerk-Treasurer

Report Criteria:

Report type: GL detail

Check: Check Issue Date = 07/17/2024

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
<b>43299</b>										
07/24	07/17/2024	43299	6121	AUTO VALUE NEW GLARUS	PARTS	709062554	1	10-00-53240-350-000	78.95	78.95
07/24	07/17/2024	43299	6121	AUTO VALUE NEW GLARUS	PARTS	709062554	2	40-00-53630-340-000	8.49	8.49
Total 43299:										87.44
<b>43300</b>										
07/24	07/17/2024	43300	4210	BJOIN LIMESTONE INC	ELECTRICAL	101763	1	50-10-58210-000-562	25.00	25.00
Total 43300:										25.00
<b>43301</b>										
07/24	07/17/2024	43301	1255	BLANCHARDVILLE CO-OP	PD 6/30/2024	06302024	1	10-00-52120-315-000	997.88	997.88
07/24	07/17/2024	43301	1255	BLANCHARDVILLE CO-OP	PW 6/30/2024	06302024	2	10-00-53240-315-000	822.72	822.72
07/24	07/17/2024	43301	1255	BLANCHARDVILLE CO-OP	utilities	07012024	1	50-10-58480-200-933	145.46	145.46
07/24	07/17/2024	43301	1255	BLANCHARDVILLE CO-OP	utilities	07012024	2	50-20-58480-200-933	78.33	78.33
Total 43301:										2,044.39
<b>43302</b>										
07/24	07/17/2024	43302	5485	BROWNELLS INC	PD supplies	20244113240	1	10-00-52120-310-001	198.99	198.99
Total 43302:										198.99
<b>43303</b>										
07/24	07/17/2024	43303	1445	CIVIC SYSTEMS LLC	2/2 2024 SOFTWARE FEES	CVC25141	1	10-00-51510-310-000	2,776.40	2,776.40
07/24	07/17/2024	43303	1445	CIVIC SYSTEMS LLC	2/2 2024 SOFTWARE FEES	CVC25141	2	25-00-55110-310-008	261.98	261.98
07/24	07/17/2024	43303	1445	CIVIC SYSTEMS LLC	2/2 2024 SOFTWARE FEES	CVC25141	3	40-00-53600-310-001	909.66	909.66
07/24	07/17/2024	43303	1445	CIVIC SYSTEMS LLC	2/2 2024 SOFTWARE FEES	CVC25141	4	45-00-53440-310-001	604.25	604.25
07/24	07/17/2024	43303	1445	CIVIC SYSTEMS LLC	2/2 2024 SOFTWARE FEES	CVC25141	5	50-10-58470-300-930	1,116.38	1,116.38
07/24	07/17/2024	43303	1445	CIVIC SYSTEMS LLC	2/2 2024 SOFTWARE FEES	CVC25141	6	50-20-58470-300-930	925.33	925.33
Total 43303:										6,594.00

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
<b>43304</b>										
07/24	07/17/2024	43304	5842	CLASSY CLEANERS	Village Hall & PD Cleaning	2179	1	10-00-51600-291-000	1,235.00	1,235.00
Total 43304:										1,235.00
<b>43305</b>										
07/24	07/17/2024	43305	5866	CORE & MAIN	OMNI COUPLING 8"	V056239	1	50-00-15400-000-154	346.00	346.00
07/24	07/17/2024	43305	5866	CORE & MAIN	OMNI COUPLING 8"	V066062	1	50-00-15400-000-154	346.00	346.00
07/24	07/17/2024	43305	5866	CORE & MAIN	MEGALUG RET. GLAND-8"	V066062	2	50-00-15400-000-154	112.00	112.00
07/24	07/17/2024	43305	5866	CORE & MAIN	MISC WATER	V066062	3	50-20-58200-100-641	137.82	137.82
Total 43305:										941.82
<b>43306</b>										
07/24	07/17/2024	43306	2745	FINGER PUBLISHING INC	Library	142321	1	25-00-55110-310-016	20.00	20.00
Total 43306:										20.00
<b>43307</b>										
07/24	07/17/2024	43307	6178	FIRE SUPPRESSION SOLUTION	PD EXTINGUISHER	270	1	10-00-52120-310-000	50.00	50.00
Total 43307:										50.00
<b>43308</b>										
07/24	07/17/2024	43308	4001	FP MAILING SOLUTIONS	POSTAGE METER RESETS	RI106274489	1	50-10-58320-000-903	27.03	27.03
07/24	07/17/2024	43308	4001	FP MAILING SOLUTIONS	POSTAGE METER RESETS	RI106274489	2	10-00-51510-310-000	13.51	13.51
07/24	07/17/2024	43308	4001	FP MAILING SOLUTIONS	POSTAGE METER RESETS	RI106274489	3	10-00-51420-310-000	13.52	13.52
07/24	07/17/2024	43308	4001	FP MAILING SOLUTIONS	POSTAGE METER RESETS	RI106274489	4	50-20-58320-000-903	27.03	27.03
07/24	07/17/2024	43308	4001	FP MAILING SOLUTIONS	POSTAGE METER RESETS	RI106274489	5	45-00-53440-310-002	27.03	27.03
07/24	07/17/2024	43308	4001	FP MAILING SOLUTIONS	POSTAGE METER RESETS	RI106274489	6	40-00-53600-310-002	27.03	27.03
Total 43308:										135.15
<b>43309</b>										
07/24	07/17/2024	43309	5287	GREEN CTY CLERK	2024 ELECTION EQUIPMENT YEARLY CHARGE	07102024	1	10-00-51440-310-000	1,500.00	1,500.00
Total 43309:										1,500.00

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
<b>43310</b>										
07/24	07/17/2024	43310	6213	HART HOUSE MUSIC LLC	MUSIC WITH COREY	08022024	1	25-00-55110-310-014	50.00	50.00
Total 43310:										50.00
<b>43311</b>										
07/24	07/17/2024	43311	5930	HYDROCORP	CROSS CONNECTION	CI-01067	1	50-20-58420-000-923	345.00	345.00
Total 43311:										345.00
<b>43312</b>										
07/24	07/17/2024	43312	5827	INFOSEND INC	PROCESSING	265709	1	45-00-53440-310-002	161.38	161.38
07/24	07/17/2024	43312	5827	INFOSEND INC	PROCESSING	265709	2	50-20-58320-000-903	161.38	161.38
07/24	07/17/2024	43312	5827	INFOSEND INC	PROCESSING	265709	3	40-00-53600-310-002	161.38	161.38
07/24	07/17/2024	43312	5827	INFOSEND INC	PROCESSING	265709	4	45-00-53440-310-002	161.38	161.38
Total 43312:										645.52
<b>43313</b>										
07/24	07/17/2024	43313	6335	J&R AQUATIC ANIMAL RESCUE	EXOTIC ANIMAL ADVENTURES	000037	1	25-00-55110-310-015	500.00	500.00
Total 43313:										500.00
<b>43314</b>										
07/24	07/17/2024	43314	6265	LIMITLESS LAWN & LANDSCAP	mowing	1658	1	50-10-58220-000-576	965.00	965.00
Total 43314:										965.00
<b>43315</b>										
07/24	07/17/2024	43315	5919	M&D TRUCK AND EQUIPMENT	SCHOOL EXCAVATOR RENTAL	32458	1	50-10-19000-000-107	515.00	515.00
Total 43315:										515.00
<b>43316</b>										
07/24	07/17/2024	43316	5286	MDROFFERS CONSULTING LLC	BREWERY	202406008	1	10-00-13140-000-000	924.38	924.38
07/24	07/17/2024	43316	5286	MDROFFERS CONSULTING LLC	BADER BROS	202406008	2	10-00-13140-000-000	36.25	36.25
07/24	07/17/2024	43316	5286	MDROFFERS CONSULTING LLC	Current Planning Services	202406008	3	10-00-57200-291-000	6.90	6.90

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 43316:										967.53
<b>43317</b>										
07/24	07/17/2024	43317	2500	MIDWEST POOL SUPPLY INC	pool chemicals	113978	1	10-00-55420-291-000	1,725.89	1,725.89
Total 43317:										1,725.89
<b>43318</b>										
07/24	07/17/2024	43318	2515	MIDWEST TAPE LLC	Library	505715496	1	25-00-55110-310-003	378.61	378.61
Total 43318:										378.61
<b>43319</b>										
07/24	07/17/2024	43319	5607	MSA PROFESSIONAL SERVICE	TID #3 Annual Report	006039	1	21-00-57200-290-000	84.38	84.38
07/24	07/17/2024	43319	5607	MSA PROFESSIONAL SERVICE	TID #4 Annual Report	006039	2	22-00-57200-290-000	84.37	84.37
Total 43319:										168.75
<b>43320</b>										
07/24	07/17/2024	43320	2675	NCL OF WISCONSIN INC.	WWTP	501536	1	40-00-53630-340-000	123.63	123.63
Total 43320:										123.63
<b>43321</b>										
07/24	07/17/2024	43321	4754	NEW GLARUS HARDWARE	SUPPLIES	06302024	1	10-00-53230-310-000	62.75	62.75
07/24	07/17/2024	43321	4754	NEW GLARUS HARDWARE	SUPPLIES	06302024	2	10-00-55200-310-000	75.10	75.10
07/24	07/17/2024	43321	4754	NEW GLARUS HARDWARE	SUPPLIES	06302024	3	50-20-58100-000-605	4.99	4.99
07/24	07/17/2024	43321	4754	NEW GLARUS HARDWARE	SUPPLIES	06302024	4	10-00-51600-310-000	85.26	85.26
07/24	07/17/2024	43321	4754	NEW GLARUS HARDWARE	SUPPLIES	06302024	5	40-00-53630-340-000	28.77	28.77
07/24	07/17/2024	43321	4754	NEW GLARUS HARDWARE	SUPPLIES	06302024	6	10-00-55200-350-000	160.18	160.18
07/24	07/17/2024	43321	4754	NEW GLARUS HARDWARE	SUPPLIES	06302024	7	10-00-55420-310-000	85.87	85.87
07/24	07/17/2024	43321	4754	NEW GLARUS HARDWARE	SUPPLIES	06302024	8	10-00-55420-350-000	6.99	6.99
07/24	07/17/2024	43321	4754	NEW GLARUS HARDWARE	SUPPLIES	06302024	9	10-00-53240-350-000	11.16	11.16
07/24	07/17/2024	43321	4754	NEW GLARUS HARDWARE	SUPPLIES	06302024	10	50-10-58210-000-562	19.18	19.18
07/24	07/17/2024	43321	4754	NEW GLARUS HARDWARE	SUPPLIES	06302024	11	10-00-55200-352-000	67.80	67.80
07/24	07/17/2024	43321	4754	NEW GLARUS HARDWARE	SUPPLIES	06302024	12	50-10-58490-000-935	13.49	13.49
07/24	07/17/2024	43321	4754	NEW GLARUS HARDWARE	SUPPLIES	06302024	13	50-20-58490-000-935	13.49	13.49

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 43321:										635.03
<b>43322</b>										
07/24	07/17/2024	43322	2730	NEW GLARUS POLICE ASSOC	Police Union Dues	07122024	1	10-00-21550-000-000	15.00	15.00
Total 43322:										15.00
<b>43323</b>										
07/24	07/17/2024	43323	6168	ODP BUSINESS SOLUTIONS LL	Police Supplies	3735176030	1	10-00-52100-310-000	165.58	165.58
07/24	07/17/2024	43323	6168	ODP BUSINESS SOLUTIONS LL	Clerk Office Supplies	3735176030	2	10-00-51420-310-000	110.72	110.72
07/24	07/17/2024	43323	6168	ODP BUSINESS SOLUTIONS LL	TREASURER Office Supplies	3735176030	3	10-00-51510-310-000	20.18	20.18
07/24	07/17/2024	43323	6168	ODP BUSINESS SOLUTIONS LL	ADMIN SUPPLIES	3735176030	4	10-00-51415-310-000	39.89	39.89
Total 43323:										336.37
<b>43324</b>										
07/24	07/17/2024	43324	3120	SCHOOL DIST OF NEW GLARU	Mobile Home - JUNE	07102024	1	10-00-24610-000-000	337.68	337.68
Total 43324:										337.68
<b>43325</b>										
07/24	07/17/2024	43325	5201	SEERA	FOE	07012024	1	50-00-26300-000-253	891.75	891.75
Total 43325:										891.75
<b>43326</b>										
07/24	07/17/2024	43326	3210	SPEE-DEE DELIVERY SERVICE	Shipping for WWTP	1055184	1	40-00-53630-291-003	115.35	115.35
Total 43326:										115.35
<b>43327</b>										
07/24	07/17/2024	43327	3255	STREICHER'S	MULLEN U/A	11706788	1	10-00-52120-130-000	26.98	26.98
Total 43327:										26.98
<b>43328</b>										
07/24	07/17/2024	43328	3480	UNITED STATES CELLULAR	PD CELL	0662678163	1	10-00-52100-220-000	61.18	61.18

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 43328:										61.18
<b>43329</b>										
07/24	07/17/2024	43329	1120	VESTIS	LW Uniforms-JUNE	6140394210	1	10-00-53100-130-000	10.11	10.11
07/24	07/17/2024	43329	1120	VESTIS	LW Uniforms-JUNE	6140394210	2	40-00-53600-130-000	3.79	3.79
07/24	07/17/2024	43329	1120	VESTIS	LW Uniforms-JUNE	6140394210	3	50-10-58450-000-926	139.75	139.75
07/24	07/17/2024	43329	1120	VESTIS	LW Uniforms-JUNE	6140394210	4	50-20-58450-000-926	66.89	66.89
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	5	10-00-51600-130-000	.52	.52
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	6	10-00-53230-130-000	.77	.77
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	7	10-00-53240-130-000	4.56	4.56
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	8	10-00-53300-130-000	26.68	26.68
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	9	10-00-55210-130-000	2.63	2.63
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	10	10-00-55420-130-000	1.54	1.54
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	11	45-00-53441-130-000	6.32	6.32
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	12	45-00-53441-130-001	3.68	3.68
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	13	45-00-53441-130-002	2.32	2.32
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	14	45-00-53441-130-003	1.15	1.15
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	15	70-00-53620-130-000	5.61	5.61
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	16	10-00-53650-130-000	.50	.50
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	17	10-00-53460-130-000	.58	.58
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	18	10-00-53470-130-000	7.44	7.44
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	19	10-00-55200-130-000	.04	.04
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	20	40-00-53600-130-000	80.42	80.42
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	21	50-20-58150-000-630	.43	.43
07/24	07/17/2024	43329	1120	VESTIS	PW Uniforms-JUNE	6140394210	22	50-20-58150-000-620	.39	.39
Total 43329:										366.12
<b>43330</b>										
07/24	07/17/2024	43330	3805	WI PROF POLICE ASSN	Police Union Dues	06262024	1	10-00-21550-000-000	133.50	133.50
Total 43330:										133.50
<b>43331</b>										
07/24	07/17/2024	43331	3230	WI STATE LAB OF HYGIENE	Water Testing	779287	1	50-20-58100-000-602	29.00	29.00
Total 43331:										29.00



GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
43332										
07/24	07/17/2024	43332	5129	WIRTH, MIKE	Lawn Care thru 7/3/24	2165	1	10-00-55200-291-000	2,292.00	2,292.00
07/24	07/17/2024	43332	5129	WIRTH, MIKE	Lawn Care thru 7/3/24	2165	2	40-00-53630-352-000	114.00	114.00
07/24	07/17/2024	43332	5129	WIRTH, MIKE	Lawn Care thru 7/3/24	2165	3	30-00-55120-291-000	80.00	80.00
07/24	07/17/2024	43332	5129	WIRTH, MIKE	Lawn Care thru 7/3/24	2165	4	50-10-58490-000-935	80.00	80.00
07/24	07/17/2024	43332	5129	WIRTH, MIKE	Lawn Care thru 7/3/24	2165	5	50-20-58490-000-935	80.00	80.00
Total 43332:										2,646.00
Grand Totals:										24,810.68

Report Criteria:

Report type: GL detail

Check.Check Issue Date = 07/17/2024

# VILLAGE OF NEW GLARUS



## ADMINISTRATION DEPARTMENT

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### MEMORANDUM

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**To:** Village Board  
**From:** Lauren Freeman, Village Administrator  
**Date:** July 11, 2024  
**Re:** Police Chief Straight Pay Overtime Hours

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#### **Background:**

Since April 2023, the Village Board has been granting Chief Sturdevant additional hours of straight pay to take on extra shifts/call-in due understaffing in the Police Department. The last decision occurred in April 2024, which granted the Chief 30 hours of additional hours straight pay each month through July 2024.

#### **Discussion:**

The staffing issues continue to persist in the Police Department. Officer Mullen is officially on his own, but the department is down one officer. Additionally, Chief Sturdevant anticipates additional staff absences this summer and fall. Chief has requested 30 hours each month through the end of the year (August – December 2024) to help cover shifts that are needed.

The current police officer vacancy saves the Village approximately \$9,143 per month. However, this vacancy has to be filled with time from part-time officers, full-time officers working overtime, or the Chief covering it at straight pay over time. The cost of Chief covering 30 hours each month costs the Village approximately \$1,927 per month (loaded wage in 2024 is \$64.23/hour).